

Date: _____

Dr: _____

Re: Request for Patient Records

To Whom It May Concern:

I (Mr./Mrs./Ms./Miss/Dr.) _____ here by request and authorize the release of my / my family's dental records and radiographs to Dr. Doki Hwang and Dr. Jun Sung Park of the Aurora Dental Centre.

Signature: _____ **Date:** _____

Patient or Parent / Guardian

To the Dentist:

After RCDSO Guidelines:

Patients have the right of access to a copy of their complete dental records. Please honour the above request in a timely manner by forwarding:

- A summary of all information with the above patient's continued treatment (chart photocopy is acceptable)
 - Copies of original films of most recent full mouth series, panoramic film and film taken within the last 24 months.
- This is so we can provide our patients with the same level of care they have been accustomed to.

Your co-operation is greatly appreciated.

Thank you.

Kind Regards,
Dr. Doki Hwang
Dr. Jun Sung Park

Aurora Dental Centre
89 Wellington Street E.
Aurora, ON L4G 1H7

Phone: (905) 727-9220
Fax: (905) 727-9212
Email: info@auroradentalcentre.com